

Job Description: English as a Second Language (ESL) Teacher

BACKGROUND

GP Academy, a recently established and privately held early childhood education center, is searching for a dynamic, experienced and enthusiastic individual to join our team and serve as one of our ESL Teachers. The school provides kindergarten and enrichment programs for toddlers 18 months to 6 years old. The expected enrollment in the first year of operation is approximately 300 students with ambitions to expand to 450 students in the short term and develop a network of schools in the long term. The role of the ESL Teacher is to provide high quality, teacher-guided, inquiry-based classroom instruction, collaborate with the Head of School on all English language initiatives and facilitate a love of the English language in our learning community.

RESPONSIBILITIES

- Provide English instruction in both the English and Science, Technology, Engineering and Math (STEM) content areas of our curriculum using effective co-teaching methods to collaborate with classroom aides.
- Model and implement best practices for classroom instruction to maximize student performance.
- Assesses the learning, achievement, and performance of each student and report the results as required by school procedures.
- Offer input to adjust and enhance our curriculum based on levels of student engagement.
- Establish and maintain standards of student behavior required for a productive classroom.
- Attend and participate in meetings with faculty and the Head of School, as required.
- Interact with parents in a positive manner, either during school hours or during events.
- Maintain appropriate and professional work relationships with students, parents and co-workers and others.
- Adhere to all school employee policies and practices.
- Perform other duties, as assigned.

REQUIRED QUALIFICATION AND EXPERIENCE

- Bachelor's degree required - concentration in Education or English, preferred.
- 2-3 years of previous teaching experience required - experience in Vietnam, preferred.
- Native speaker – Applicants from U.S., Canada and the UK, preferred.
- Knowledge of international curriculums required – experience in U.S. Common Core, preferred.
- A proven track record of achieving measurable student achievement and implementing effective teaching strategies.
- Commitment and ability to work in a fast paced, cooperative, challenging environment.
- Excellent organizational, communication and interpersonal skills.
- Strong MSOffice skills including Word, PowerPoint and Excel.